



GOVERNMENT OF PAKISTAN
NATIONAL DATABASE & REGISTRATION AUTHORITY
(Headquarters, G-5/2 Islamabad)



WE ARE HIRING

Under the provisions of Regulation 9, 10 and 11 of NADRA Employees (Service) Regulations, 2002, applications are invited from qualified and experienced professionals to join NADRA's Digital Economy Enhancement Project for the following position:-

Position & Age	Educational Background	Job Requirements
Assistant Director (Technical Analyst) Age (<i>Max</i>): 37 Years	<ul style="list-style-type: none">Bachelor's (4 Years) in Business Administration/ Information Systems/ Computer Science or equivalent in a related fieldMaster's degree will be preferredMinimum 16 Years of HEC verified education is a mustDegrees must be attested by HEC	<p>Professional Experience</p> <ul style="list-style-type: none">Preferably 3 years of post-qualification experience in similar role(s).Proficiency in preparing structured technical reports and presentations. <p>Responsibilities, Skills & Competencies</p> <ul style="list-style-type: none">Engage with government, business, and technical stakeholders, validate business and system requirements.Prepare and maintain structured documentation including Business Requirement Documents (BRD), Functional Specification Documents (FSD), and System Requirement Specifications (SRS), use cases, and data flow diagrams.Coordinate with architects and development teams to support system design, feasibility, performance, and integration with NDEL and Digital ID frameworks.Support system development, training, SOPs, user guides, performance monitoring, and continuous improvement initiatives through user feedback.

Job Location: Islamabad

Terms & Conditions

- Selected candidate will be hired on contract basis, with 6-month probation period (extendable if required).
- Management reserves the right to withhold/cancel the recruitment process, and accept/reject any application at any stage without assigning any reason. The number of positions can be increased/decreased as per the requirement.
- Only shortlisted candidates will be called for test/interview.
- Candidate shall be disqualified if false information is provided.
- Employees serving in Government/Semi-Government departments must provide/attach No Objection Certificate (NOC) at the time of submission of application.
- 5 years' relaxation in age is already included in above age limit.
- Selected candidate shall provide Medical Fitness and Character Certificates.
- No TA/DA will be admissible.
- Attested degrees from Higher Education Commission (HEC)/relevant regulatory bodies must be provided at the time of interview.
- Females, Minority, Transgenders and Differently-abled candidates are encouraged to apply.
- Electronic gadgets, mobile phones, smart watches etc. will not be allowed during test and interview.
- The deadline for submission of application is **15th February, 2026** and **only online applications will be accepted**. Application guide can be viewed under the **Downloads** section.
- For further details and to apply, please visit <https://careers.nadra.gov.pk> or **scan the QR code** given below.

HR Directorate
National Database & Registration Authority
State Bank of Pakistan, Shahrah-e-Jamhuriat, Sector G-5/2, Islamabad

